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## Holbeton School



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Wednesday 18<sup>th</sup> April 2018

Dear Parents

### PARENT GOVERNOR ELECTION

There is a vacancy for a parent governor on our school's Governing Board and I am writing to invite nominations to fill this vacancy. Please think seriously about becoming a governor, or else encourage others to volunteer.

Parent governors are welcomed as valuable members of the governor team and play an important role. The Governing Board works together as a group, currently meeting once a month and together they are responsible for the strategic direction of the school, promoting high standards of educational achievement and ensuring our resources are used to maximum effect. The work of a governor is interesting, varied and we feel sure that there are parents prepared to take on this important role and give their time and commitment to helping us to continue to improve the school's performance.

In looking to fill this vacancy the governors of the school have identified the following skills, experience and attributes that they feel would help strengthen the governing board:

- Knowledge of the education sector

Training and support will be available to help you develop your role. This will include in-house mentoring and support as well as access to external governor training. Those new to being a governor are expected to attend induction training. The term of



office for parent governors is 4 years. For further information about the role, please contact Shona Godefroy, Chair of Governors ([chair2016@holbeton.devon.sch.uk](mailto:chair2016@holbeton.devon.sch.uk)), who will be happy to help.

If you would like to stand for election please complete and sign the enclosed nomination form and return to the school office or by email to the Clerk to Governors ([clerk@holbeton.devon.sch.uk](mailto:clerk@holbeton.devon.sch.uk)) no later than **Noon on Wednesday 2<sup>nd</sup> May 2018**. In the event of more than one candidate applying, an election by secret ballot will be held. If an election is needed details of the procedure will be sent to all parents.

If you wish you can include a few details about yourself and why you would like to become a governor (not exceeding 100 words). This will then be circulated to all parents in the event of an election to help them decide who to vote for. You do not have to complete this section, but if you don't you may put yourself at a disadvantage if there is an election.

Nominations must be from parents with children at the school on the day that nominations close. The enclosed sheet summarises the disqualification criteria that must be observed to serve as a governor. Anyone standing for election must certify that he/she is not disqualified for any reason. Parents who have paid employment in the school for 500 hours per academic year or more or who are elected members of the Local Authority are not eligible to stand in these elections.

Yours sincerely

Deborah Fox

Deborah Fox  
Clerk to Governors

## **Disqualification criteria**

A person is disqualified from holding or from continuing to hold office as a governor or associate member if he or she:

- fails to attend the governing body meetings – without the consent of the governing body – for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex officio governors);
- is subject to a bankruptcy restriction order, an interim bankruptcy restriction order, a debt relief order or an interim debt relief order;
- has had his or her estate sequestrated and the sequestration order has not been discharged, annulled or reduced;
- is subject to:
  - I. a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986
  - II. a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989
  - III. a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
  - IV. an order made under Section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a County Court administration order);
- has been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of any body;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children;
- is disqualified from working with children or subject to a direction under Section 142 of the Education Act 2002;
- is disqualified from registration for childminding or providing day care;
- is disqualified from registration under Part 3 of the Childcare Act 2006;
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- has received a prison sentence of two-and-a-half years or more in the 20 years before becoming a governor;
- has at any time received a prison sentence of five years or more;
- has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- refuses to allow an application to the Disclosure and Barring Service (DBS) for a DBS check.

## NOMINATION FORM

Election for a parent governor at **HOLBETON PRIMARY SCHOOL**

Full name: \_\_\_\_\_

Children in year(s): \_\_\_\_\_

Pen Portrait (maximum 100 words) \*

I wish to serve as a Parent Governor and to be a candidate if an election is necessary. I have read the rules regarding the eligibility to become a governor which I received with the nomination form and I confirm that I am eligible to serve as a School Governor.

Signed:

Date:

Please return this form to the School Office or by email to the Clerk to Governors ([clerk@holbeton.devon.sch.uk](mailto:clerk@holbeton.devon.sch.uk)) no later than **Noon** on **Wednesday 2<sup>nd</sup> May 2018**.

\* If you wish you can include a few details about yourself and why you would like to become a governor (not exceeding 100 words). This will then be circulated to all parents to help them decided who to vote for if an election is required. You do not have to complete this section, but if you don't you may put yourself at a disadvantage if there is an election